

2008-09 Parent Help Commitment Form

(Please fill out and return the first day of school)



Name: _____

Parent involvement is a fundamental and required component of the success of the Community School. Parents enhance the quality of the program by giving their time and talents while assisting faculty in the everyday logistics of school life. Each family is expected to commit **45 hours supporting the classroom** and **25 hours to fundraising events** and associated activities. Families with one parent residing locally may commit **22.5 hours** in the classroom and **12.5 hours** to fundraising events and associated activities. Each family is responsible for scheduling and participating in the program, no matter what their financial commitment is to the School. Trainings and resources will be available for parent-help and fundraising jobs.

Each parent will be responsible for submitting parent help and volunteer time cards in order to accurately track participation (these will be sent home in your student's back and forth folders).

Classroom Help Options – Please number your top three choices

Work Preference: Fall Winter Spring

_____ **Core Classroom Parent Helper:** Assisting teachers in the classroom during school hours. These positions last up to 12 weeks.

- 8:30-12:00 in Hana/Chrissy's Room**
 Mon. Tues. Wed. Thur.
- 12:00-3:30 in Hana/Chrissy's Room (this position includes lunch/recess duty)**
 Mon. Tues. Thur
- 8:30-12:00 in Deirdre's Room**
 Mon. Tues. Wed. Thur.
- 12:00-3:30 in Deirdre's Room (this position includes lunch/recess duty)**
 Mon. Tues. Thur

_____ **Outdoor & Adventure Education Support** (this is a full 8 hour day on Fridays).

_____ **CREW PARENT:** Work with the core teaching staff and office manager to schedule, support and organize volunteers. These positions are for either ½ year or full.

_____ **Older Crew PARENT**

_____ **1st Semester** _____ **2nd Semester**

_____ **Younger Crew PARENT**

_____ **1st Semester** _____ **2nd Semester**

_____ **Recycle Guru:** Set up collection sites in classrooms and office, take recyclables to Recycle Center weekly or as needed.

_____ **Historian/Photographer:** Document school events, compile photos into albums, video tape performances, compile school yearbook. This position is for the full school year.

_____ **Material Mama or Papa:** Help teachers make materials, cut, paste, collect, sew, bake... to support classroom/curriculum needs. This job can be fulfilled at home or after school hours. Full year position, as needed

_____ **Interested in being on the board of directors:** MVCS would be happy to provide you with an application for a seat on the board.

_____ **Specific Events** – If you aren't able to sign up for a weekly position, you may sign up to help with certain events. (Please check event you want to help with.

- | | |
|--|---|
| <input type="checkbox"/> Holiday Performance – Dec. 17 th | <input type="checkbox"/> Science Fair – date to be determined |
| <input type="checkbox"/> Graduation Campout Coordinator – June 4 th | <input type="checkbox"/> Young Author's Night – date to be determined |
| <input type="checkbox"/> Vacation Extravaganza | |
| <input type="checkbox"/> Other events as they are scheduled | |
| <input type="checkbox"/> Expedition Night – date to be determined | |

_____ **OTHER** – Please feel free to use this space to add suggested ways in which you might participate in the school. We are always looking for parents to contribute in ways that interest them as well as benefit the children.



Fundraising Commitment

It is the Community School's mission to provide an affordable, quality education to children living in the Methow Valley. In order to do so the school depends on the efforts of every family and volunteer supporters from the community at large to raise the needed dollars to keep a balanced budget. All School families are asked to participate in fundraising activities throughout the course of the year. Please refer to the attached list of fundraising possibilities and indicate what your preferences are. If you have a particular skill that might benefit this process please consider joining the fundraising committee.

Please select events and jobs that you can commit to. Parents are asked to fulfill at least 15 fundraising hours during the school year. Resources are available to refer to for each fundraising event. Fundraising Coordinators will work closely with the director or board (you're not alone!).

Please number your top three choices:

___ **PR Assistant:** Work with school administration to promote the school through newspaper articles, pictures, brochure distribution, etc..

___ **Sales at the Christmas Bazaars** (2 Saturday's- end of November, beginning of December-Twisp)

- Christmas Bazaar Coordinator** – Coordinate sales schedule
- Christmas Bazaar Worker bee**

___ **Holiday Performance**

- Dessert Auction Coordinator-** Organizes Dessert donations & coordinates and plans event
- Dessert Auction Decorations**
- Holiday Performance Food Coordinator**
- Reception before performance – Help coordinate invitational reception for past donors**
- Sponsorships** – We ask **ALL FAMILIES** to ask businesses to help sponsor the event.

___ **Vacation Extravaganza:** This is MVCS's primary fundraising event for the year. Work in partnership with administration and Development Director

- Marketing/PR Chair
- Worker Bees

___ **Other** – flexible and would be available for other fundraising events as they may arise.

If you have experience or interest in any of the following, please check so we can contact you as needs arise.

- | | | |
|---|--|---|
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Room clean-up and organizing | <input type="checkbox"/> Sharing family culture and traditions (please specify) _____ |
| <input type="checkbox"/> Music | <input type="checkbox"/> Classroom shopper | <input type="checkbox"/> Help teach kids jobs so they can contribute |
| <input type="checkbox"/> Art | <input type="checkbox"/> Hobbies | <input type="checkbox"/> Tutoring |
| <input type="checkbox"/> Technology | <input type="checkbox"/> 1 on 1 with a child | <input type="checkbox"/> Community Service |
| <input type="checkbox"/> Story Telling | <input type="checkbox"/> Assist teacher with tasks | <input type="checkbox"/> Curriculum focus – offer your expertise in an area being presented in the classroom (please specify) _____ |
| <input type="checkbox"/> Gardening/greenhouse | <input type="checkbox"/> Clean and organize class space and materials with teacher's direction | |
| <input type="checkbox"/> Typing class books | <input type="checkbox"/> Research for curriculum | |
| <input type="checkbox"/> Year books | <input type="checkbox"/> Resource collector | |
| <input type="checkbox"/> Recess games | | |
| <input type="checkbox"/> Sports | | |
| <input type="checkbox"/> Bulletin boards | | |

In addition, the Board has established committees that we would like to have parents involved in. Please check if you are interested in serving on any of the following committees:

- Financial Development Committee**
Fundraising and fiscal responsibility.
- School Development Committee**
Curriculum and school policy.
- Recruitment Committee**
Recruitment of students, board members and staff.
- Governance Committee**
School policy review and development
- Building Committee**
Determining facility needs of the school and plan of action

Buy-out Option

_____ A family may choose to buy out of their fundraising commitment by making a donation of **\$500.00**.

_____ A family may choose to buy out of their classroom help time (*though this is strongly discouraged*) by making a donation of **\$700.00**.

Everyone is encouraged to at least meet the classroom help requirement. This aspect of the program is vital to classroom success; studies indicate that children have a higher rate of success when parents are regularly involved in classroom activities. All requirements explained on these pages are negotiable if there are extenuating circumstances. The Community School functions most successfully when there is full parent- help and fundraising participation. We appreciate you!

**Please don't hesitate to call the school with any questions or concerns!
997-KIDS.**

Methow Valley Community School

EMPLOYEE and VOLUNTEER REGISTRATION

Pursuant to Revised Code of Washington (RCW) 43.43.830-.845, MVCS will conduct background checks on all prospective employees and volunteers who will or may have unsupervised access to children under the age of sixteen. The background check is for initial employment or engagement only.

Please provide MVCS with the following requested information.

NAME: _____

ADDRESS: _____

PHONE: _____ BIRTHDATE: (mm/dd/yyyy) _____

Have you:

- | | | |
|---|-----|----|
| 1. Been convicted of any crime or is there a criminal charge pending against you? | YES | NO |
| 2. Been released from prison in the last seven years? | YES | NO |
| 3. Had your name placed on a registry of child or adult abuse in this or any state? | YES | NO |
| 4. Been found to have sexually abused or exploited or physically abused any child or adult: | | |
| a. In any court action or proceedings? | YES | NO |
| b. By a professional disciplinary board or the Department of Licensing? | YES | NO |

IF YES, STATE THE DATE, PLACE and NATURE OF THE PROCEEDINGS:

- | | | |
|---|-----|----|
| 5. Been denied a license to care for children or adults? | YES | NO |
| 6. Had a license to care for children or adults suspended or revoked? | YES | NO |

Employee/Volunteer Signature

Date

Organization Representative

Date